

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Avery
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]
FOR ALLOWANCES FOR THE MONTH OF: May - June 14

PERIOD COVERED BY CLAIM			REASONS FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
7/5/14	4pm	6pm	Town Hall	Corporate Parenting Forum		✓ 10	
14/5/14	4.30pm	5.30pm	"	IFSP Briefing	Ann Doreney	✓ 10	
19/5/14	5pm	5.30pm	Windsor High St.	Bright Ideas Challenge Free Photo	Wynne Gales	✓ 10	
20/5/14	7.30pm	8.30pm	Guildhall	Full Council		✓ 5.5	
21/5/14	7pm	8.45pm	"	Big Society Panel		✓ 5.5	
2/6/14	6.30pm	7.45pm	"	Windsor Town Forum		✓ 5.5	
9/6/14	6pm	7.30pm	Town Hall	SACRE	Full Council	✓ 10	
10/6/14	7.30pm	9pm	Town Hall	Development Control Training		✓ 10	
11/6/14	6.45pm	9pm	Sir Bernard Miller	Housing Solutions Annual Dinner		✓ 15.4	
13/6/14	5.30pm	6.15pm	Town Hall	IFSP Briefing		✓ 10	
19/6/14	7.30pm	8.45pm	Town Hall	Children's O&S		✓ 10	
24/6/14	1.30pm	8.30pm	Town Hall	Full Council		✓ 10	
SUB TOTAL						111.9	
TOTALS CLAIMED						111.9	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO*
Please delete as appropriate

Signature of Member:

Date: 30/06/14

For Office Use Only

Gratic Services:

Authorised for Payment:

Date:

Input by:

Date:

Batch No:

Checked by:

Date:

ROYAL BOBOLIGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Natasha Avery
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

April 14

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

TOTALS CLAIMED

VAT RECEIPT ATTACHED

YES/NO*
*Please delete as appropriate
Date. 29/4/14

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	Batch No:
Payroll:	Input by:	Date:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1ST OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
COUNCILLOR (EMPLOYEE) NUMBER (as found on pay slip)
FOR ALLOWANCES FOR THE MONTH OF: February - March

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
6/12/14	6.30pm	9.30pm	Guildhall	Windsor Town Forum	Chris Caughey	David Scott	✓ 5.5	
10/12/14	4.30pm	5.30pm	4MR	Young Ambassadors Meeting			✓ 11	
17/12/14	5.30pm	6.30pm	Town Hall	IFSP briefing			✓ 10	
20/12/14	11am	12pm	Fire Station	Big Society Meeting, challenge	Rayne Coles		✓ 5.4	
25/12/14	7.30pm	10.30pm	Town Hall	Full Council			✓ 10	
5/1/14	6pm	7pm	Town Hall	SACRE			✓ 10	
7/1/14	4.30pm	5.30pm	Town Hall	IFSP briefing	Saron McKenzie		✓ 10	
10/1/14	6.30pm	8.30pm	"	Children's Q&S			✓ 10	
12/1/14	6.30pm	7pm	"	Extraordinary Full Council			✓ 10	
19/1/14	7pm	10pm	Moor Hall, Cookham	Annual Foster Carers Supper	Clare Burns		✓ 17.2	
25/1/14	7pm	8.45pm	Town Hall	Big Society Panel			✓ 10	
31/1/14	6.30pm	9pm	"	Charing Skills Training session			✓ 10	
SUB TOTAL							119.1	
TOTALS CLAIMED							119.1	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

Signature of Member:.....

YES/NO
*Please delete as appropriate
Date: 31/1/14

For Office Use Only	
Democratic Services:	Authorised for Payment
Payroll:	Input by:
Date:	Batch No:
Date:	Checked by:
Date:	Date:

MEMBERS' MILEAGE CLAIM FORM

CLAIM BY COUNCILLOR: Natasha Miller
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) [REDACTED]

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

FOR ALLOWANCES FOR THE MONTH OF:

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
21/1/14	4pm	6pm	Town Hall	Corporate Parenting Panel		10	
22/1/14	2pm	5pm	WNVH Offices	WNVH Exec Meeting - Outside Body		5.5	
22/1/14	7pm	9pm	Guildhall	Big Society Panel	David Linnane	10	
23/1/14	5pm	6pm	Town Hall	Deputy Lead Member meeting w/ York Services	David Houston	10.8	
29/1/14	7pm	9pm	Magnus Leisure Centre	Annual Youth Achievement Awards	David Houston	10	
29/1/14	6.30pm	8.45pm	Town Hall	Children's Q+5	David Cook		
SUB TOTAL						51.3	
TOTALS CLAIMED						51.3	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

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[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO*
*Please delete as appropriate

Date: 29/1/14

Signature of Member:

0

For Office Use Only		Date:	29/02/14
Democratic Services:	Authorised for Payment:	Batch No:	
Payroll:	Input by:	Checked by:	
	Date:		

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
COUNCILLOR (EMPLOYED) NUMBER (as found on payslip) [REDACTED]
FOR ALLOWANCES FOR THE MONTH OF: November - December

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
11/11/13	6:30pm	4pm	Town Hall	Evidence Base for Neighbourhood Plans meeting - ^{with 5} meeting of Sue Kemp - regarding the issues in Windsor	✓	10	£	p
13/11/13	4:30pm	6:30pm	Leighland	Meeting of Sue Kemp - regarding the issues in Windsor	✓	4.4		
18/11/13	6:30pm	8:30pm	Town Hall	Lean + Angle Member Briefing	✓	10		
21/11/13	6:30pm	8:30pm	Town Hall	Children's O+S	✓	10		
27/11/13	4pm	6pm	"	Corporate Parenting Forum	✓	10		
28/11/13	6pm	7:30pm	BCA Hub, Nicholson's Lane	Corporate Parenting Forum	✓	9.6		
5/12/13	4:45pm	6pm	Town Hall	Borough Local Plan briefing	✓	10		
10/12/13	4:30pm	6:15pm	WYC	WYC management board	✓	3.6		
10/12/13	8pm	10pm	Guildhall	Full Council	✓	5.5		
12/12/13	6pm	8pm	Town Hall	SACRE	✓	10		
SUB TOTAL							83.1	
TOTALS CLAIMED							83.1	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:.....

VAT RECEIPT ATTACHED

YES/ NO*
*Please delete as appropriate

Date: 12/12/13

For Office Use Only	
Democratic Services:	Authorised for Payment:
Payroll:	Input by:
Date:	Batch No:
Date:	Checked by:
Date:	Date:

MEMBERS' MILEAGE CLAIM FORM

rec'd 11/11/13

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Avery
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)
FOR ALLOWANCES FOR THE MONTH OF: October

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
2/10/13	4:30pm	6:40pm	Windsor Yacht Club	Windsor Area Management Committee meeting		4	
3/10/13	7pm	8:45pm	Guild Hall	Windsor Town Forum		5	
7/10/13	5pm	5:45pm	Town Hall	Big Society Sub-group for Bright Idea Prize	Harjit Hunjan ✓	10	
8/10/13	6:30pm	8:45pm	"	Children's O+S		10	
15/10/13	5:15pm	6pm	"	Reading FC + Youth Services meeting	Harjit Hunjan ✓	5	
16/10/13	2pm	4pm	WMAA offices	WMAA Exec. meeting - outside body	Harjit Hunjan ✓	10	
21/10/13	5pm	5:45pm	Town Hall	Bright Idea Challenge Prize meeting		10	
22/10/13	5pm	7pm	Town Hall	Corporate Parenting Forum		10	
SUB TOTAL							
TOTALS CLAIMED						64	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO
Please delete as appropriate
Date: 31/10/13

Signature of Member:

For Office Use Only		Date: 12/11/13	Checked by:	Date:
Democratic Services:	Authorised for Payment:	Batch No:		
Payroll:	Input by:			

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
COUNCILLOR (EMPLOYEE) NUMBER (as found on postcard): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: July 2013

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
5/7/13	1 pm	2.40pm	Town Hall	Youth Voice Conference	<u>Danny Green</u>	12	
8/7/13	10.45am	12.15pm	Newland's School	Launch of Challenge Prize - Big Society sub-group	<u>Daniel Anderson</u>	15.5	
8/7/13	6.30pm	8.15pm	Guild hall	Windsor Area Management Committee meeting	<u>[REDACTED]</u>	5	
16/7/13	5 pm	6 pm	Town Hall	Corporate Parenting Forum		6.6	
16/7/13	7 pm	9.10pm	Baynard Nature Centre	Big Society Panel		4.5	
19/7/13	4.15 pm	5.15pm	Town Hall	Dep Head Master meeting w/ Mr [REDACTED]		12	
22/7/13	6 pm	7 pm	"	FSP Briefing	<u>David Scott</u>	12	
23/7/13	7.30pm	9 pm	Guildhall	Full Council		5	
24/7/13	6.30pm	8.30pm	Town Hall	Children's CTS	<u>Torval</u>	12	
SUB TOTAL						84.6	
TOTALS CLAIMED						84.6	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.
DS = David Scott

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member: [Signature]

VAT RECEIPT ATTACHED ☒

YES/NO ☒ Please delete as appropriate
Date: 29/7/13

For Office Use Only	
Democratic Services:	Authorised for Payment
Payroll:	Input by:
Date:	Batch No:
Date:	Checked by:
Date:	Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st
OF EACH MONTH

FOR ALLOWANCES FOR THE MONTH OF

JUNE 15

PERIOD COVERED BY CLAIM				REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
5/6/13	6pm	9pm	Eastwingshead Park	SACRE conference	Mr. M. J. O'Connell ✓	33.6	£	p
10/6/13	6pm	7.15pm	Town Hall	SACRE meeting		✓ 12		
11/6/13	7pm	9pm	" "	Children's O+S		✓ 12		
12/6/13	7pm	8pm	Guild hall	Windsor Town Forum		✓ 5		
25/6/13	7.30pm	9pm	Town Hall	Full Council		✓ 12		
24/6/13	6pm	7pm	" "	Meeting w/ Director of Children's Services		✓ 12		
27/6/13	7.30pm	8.30pm	Guildhall	Cabinet		✓ 5		
SUB TOTAL						✓ 91.6		
TOTALS CLAIMED						✓ 91.6		

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Less any amount claimed/received from any other Authority/Body.

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VAT RECEIPT ATTACHED

Signature of Member.....

YES / ~~NO~~ *

* Please delete as appropriate

Date: 27/6/13

For Office Use Only				
Democratic Services:	Authorised for Payment:		Date:	08/07/13
Payroll:	Input by:	Date:	Batch No:	Checked by:
				Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st
OF EACH MONTH

CLAIM BY COUNCILLOR:
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)
FOR ALLOWANCES FOR THE MONTH OF: April - May 2013

FOR ALLOWANCES FOR THE MONTH OF

PERIOD COVERED BY CLAIM				REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)
						Mileage	£ P
29/4/13	4:30 pm	5 pm	Town Hall	Deputy Lead Member Briefing	Michael Howells	✓ 12	
9/5	7:30 pm	10 pm	Asciot Racecourse	Fuel Council		✓ 17	
14/5	6:30 pm	8 pm	Town Hall	Health briefing for Members (Training)		✓ 12	
15/5	7 pm	8:45 pm	Guildhall	Big Society Panel		✓ 5	
16/5	4 pm	5 pm	Town Hall	IFSP deputy leader's briefing	David Scott	✓ 12	
21/5	7:30 pm	9 pm	"	Fuel Council Mayor meeting		✓ 12	
SUB TOTAL						70	
TOTALS CLAIMED						70	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

PLEASE COMPLETE ONE LINE FOR EACH
MEETING, CONFERENCE ETC YOU HAVE
ATTENDED AND SIGN
BELOW AFTER READING THE DECLARATION
OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identifying the amount paid for fuel.]

VAT RECEIPT ATTACHED

~~YES/NO~~
Please delete as appropriate

Signature of Member.....

Date. 31/5/13

For Office Use Only			
Democratic Services:	Authorised for Payment:		
Payroll:	Input by:	Date:	Batch No:
			02107113
			Checked by:
			Date: